



HOW IT WORKS

The contest is open to 501(c)(3) and 509 (a)(1) or (2) nonprofit organizations located in Herkimer or Oneida counties. To be considered, organizations must agree to the following:

- Participants must be available for Community Choice Awards Day on Wednesday, September 18. Finalists will be notified in advance of on-site presentation times.
- Adhere to Community Foundation marketing and communications [guidelines](#).
- If selected as a finalist, participants agree to promote the contest and encourage supporters to vote. *The Community Foundation will provide a multimedia promotion toolkit and does not encourage or require paid promotion of applications.*
- Individuals taking part in Community Choice Awards presentations must consent to be photographed for publicity purposes.
- Award recipients agree to recognize and/or acknowledge The Community Foundation and category sponsors in all related follow-up media and press.
- Award recipients must submit follow-up project reports and photos to confirm the successful use of awarded funds for the chosen projects and programs.

TIMELINE

1. Submit your organization's project proposal by Friday, July 19.
2. Community Foundation staff in consultation with category sponsors will select finalists by Monday, July 29.
3. The community will vote online Thursday, August 15, through Saturday, August 31, to choose winners in each category.
4. Community Foundation staff, Trustees and category sponsors will surprise each category winner at the chosen organization's headquarters with a big check and celebration on Wednesday, September 18.

DISCLAIMER

The Community Foundation reserves the right to disqualify any entry that in their judgment violates the letter or the spirit of the guidelines, processes and rules of the Community Choice Awards. The decisions of The Community Foundation are final and binding.



The Community Foundation makes no representations or warranties of any kind, express or implied, concerning the Community Choice Awards. In no event shall The Community Foundation, its trustees, employees or donors be liable for (1) any advice, information or decisions made for or on behalf of the Community Choice Awards, (2) any damages, claims, costs, expenses, liabilities, damages, penalties or fees related to or arising out of the disclosure of proprietary or confidential information of an applicant, (3) any claims, liabilities, damages, royalties, costs and expenses related to any intellectual property rights, including, but not limited to, claims for infringement upon or other violation of any patent, copyright, trade secret or other proprietary right of any third party, or (4) for incidental or consequential damages of any kind, including economic damages or injury to property and lost profits, regardless of whether The Community Foundation shall be advised, shall have other reason to know or in fact shall know of the possibility of the foregoing.

The Community Foundation reserves the right to modify, suspend or end the contest at any time for any reason in The Community Foundation's sole discretion.